



Date: December 16, 2014

To: Thomas J. Bonfield - City Manager
Through: W. Bowman Ferguson - Deputy City Manager
From: Marvin G. Williams – Director of Public Works
Subject: Contract SD-2014-01, Municipal Separate Storm Sewer System (MS4) Inspections

Executive Summary

On October 30, 2014 bids were opened for Contract SD-2014-01. This contract includes the inspection of portions of the Municipal Separate Storm Sewer System (MS4) for site locations throughout the City of Durham. The lowest responsive bid was submitted by Prism Contractors & Engineers, Inc., of Williamsburg, Virginia. The Public Works Department recommends that the City Council authorize the City Manager to execute a contract with Prism Contractors & Engineers, Inc., for Contract SD-2011-01 in the amount of \$101,500.00.

Recommendation

The Administration recommends that the City Council authorize the City Manager to execute contract SD-2014-01, Municipal Separate Storm Sewer System (MS4) Inspections, with Prism Contractors & Engineers, Inc. in the amount of \$101,500.00; and to authorize the City Manager to negotiate change orders provided that the total project cost does not exceed \$101,500.00.

Background

This contract includes the furnishing of all materials, labor, equipment, tools, etc. unless otherwise specified, for the complete inspection of portions of the MS4 for site locations throughout the City of Durham. Inspections of the MS4 will include location and verification of system components, inspections to locate possible illicit discharges into the system, and general inspections of system components to document condition. These inspections of the storm drainage system are required by the City’s National Pollutant Discharge Elimination System (NPDES) Permit. The inspections help identify repair needs, locate potential illicit discharges, and assess the overall condition of the MS4 within the City’s rights-of-way.

Issues and Analysis

The following is a summary of bids received:

Prism Contractors & Engineers, Inc.	\$101,500.00	Low Bid
Porter Scientific, Inc.	\$106,750.00	
Vision NC, LLC	\$118,750.00	
Hydrostructures, P.A.	\$138,750.00	

The Public Works Department recommends awarding Contract SD-2014-01 to Prism Contractors & Engineers, Inc. in the amount of \$101,500.00.

Alternatives

The Department of Public Works has not identified any alternatives since the bids received are competitive and are consistent with the opinion of probable cost prepared by staff.

Financial Impact

This project is budgeted for in the adopted Capital Improvements Project Ordinance (#14625) for storm drainage repairs in the following accounts.

4300L045-728600-LK107 (Special Contractual Services): \$101,500.00

SDBE Summary

The Equal Opportunity/Equity Assurance Department reviewed the bid submitted by Prism Contractors & Engineers, Inc. of Williamsburg, Virginia to determine compliance with the Ordinance to Promote Equal Business Opportunities in City Contracting. The goals for this project are MSDBE 0% and WSDBE 0%. It was determined that Prism Contractors & Engineers, Inc. was in compliance with the Ordinance to Promote Equal Business Opportunities in City Contracting.

SDBE Requirements

There were no SDBE requirements for this project.

Workforce Statistics

The workforce statistics for Prism Contractors & Engineers, Inc. are as follows:

Total Workforce	19	
Total Females	4	21%
Total Males	15	79%
Black Males	1	5%
White Males	14	74%
Other Males	0	0%
Black Females	0	0%
White Females	4	21%
Other Females	0	0%

Bidder Safety Record Review Summary

Staff has reviewed the bid submitted by Prism Contractors & Engineers, Inc. and has determined that they are in compliance with the Policy for Bidder Safety Record Review.